

# PERRY JOHNSON CONSULTING, INC.

The World Leader in ISO Standards

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## ISO 14000 INTERNAL AUDITOR

### Course Outline

- **ISO 14001 Requirements**
  - Environmental Management System (EMS)
  - Auditing an EMS
- **Audit Preparation**
  - Scope
  - Audit criteria
  - Frequency
  - Selecting a Qualified Audit Team
  - The Audit Plan
- **Conducting Audits**
  - Document Review
  - Opening and Closing Meeting
  - Observations and Interviews
    1. Evaluating Nonconformances
    2. Identifying Environmental Impacts
  - Audit Report
    1. Summarizing Audit Findings
    2. Determining Conformance to Standards and Regulations
- **Requirements for Auditors**
  - Objectivity
  - Education
  - Experience
  - Specific Training
- **Requirements for Lead Auditors**
  - Auditor Requirements (ISO 19011)
  - Working with the Client
  - Forming the Audit Team
  - Conducting Document Reviews
  - Conducting Meetings
  - Directing the Audit Process
  - Preparing the Audit Plan
  - Preparing the Audit Report